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| SE CAN Forum and AGM Wednesday 5 September Minutes | |
| Date: | **Wednesday 5 September 2012**  Council Chamber 1st Floor Woking Borough Council, Gloucester Square, Woking, Surrey GU21 6YL |
| **Attendees** | Carol White Gosport BC  Hazel Hill Bracknell Forest Council  Abdul Hussain Wealden DC  Martin Fitzpatrick RBWM  Francesca Nesbitt Spelthorne BC  Kelly Greer British Gas  Adam Goulden Environment Centre  Ben Smith Instagroup  James Robinson Surrey Heath BC  Louise Lyons Hart DC  Lucy Martins Basingstoke & Deane BC  Nicky Jones CEA/Warm Front  Jo Brooks Arun DC  Dan Hewitt SGN  Cliff Darby Tandridge DC  Amanda Martin Dover DC  Hilary Tanner LGA  Kirstie Pritchard Kent CC  Louise Woollen Tunbridge Wells BC  Paul Juan Southampton CC  Dipna Pattni Gravesham BC  Claire Grover Scottish Power  Sara Winnington ECSC  Ben Wood ECSC |
| **Apologies** | |  | | --- | | Alistair Morten Elmbridge | | Sarah Allen Wiltshire | | Annabel Preston Hampshire | | Cati Smith Guildford | | Daniel Shaw Sevenoaks | | Gill Daniel Horsham | | Gabriel Berry Wokingham | | Graham Weston Wycombe | | Hilary Smith Rushmoor | | Janet Hill Swale | | Jo Faul South Bucks | | Karin Grey Tunbridge Wells | | KReed Winchester | | Mark Saunders USEA | | Michelle Cheeseman Arun | | Nick Huband Portsmouth | | Philip Wingfield Brighton | | Raymond Dill Reigate & Banstead | | Sarah Carroll Big Lottery | | Shida Bassiti British Gas | | Sue Berry Rushmoor | | Verena Boxall Runnymede | |  |
| **Carol White** | Rita Cudd unable to attend due to car failure  Minutes of previous Forum –20.02.2011- No actions  SECAN website contains mins and agenda and presentations  **Matters Arising- as a result of the AGM - Carol White is now Chair; Cliff Darby vice chair; Cati Smith treasurer**  **Agreed and accepted by the members**  Financial Report – Carol thanked the following companies who continue to support SECAN; Scottish Power; British Gas; SSE  Snug networks, InstaFibre are new sponsor – offered to support SECAN up to £6k; looking at active workshops early 2013  Amendments to the Constitution - meet 3 times a year not 4; |
| **Hilary Tanner** | **Presentation Hilary Tanner Advisor Environment and Housing Programme Team Local Government**  How local authorities can access the ECO element of the Green Deal; Green Deal and vulnerable consumers; The role of councillors in the Green Deal  The survey went to officers not members; GD providers need to aggregate up numbers for rural carbon saving communities (CSCO) with rural target  HT discussed the role brokerage under the Green Deal which is under debate at present;  Resources available re ECO brokerage scheme on the Knowledge Hub.  Issues regarding invalid EPC’s; some installers are using fake ids. Accreditation schemes are not picking up on epc’s and rogue assessors. Any case studies/evidence re epc’s to send to: [hilary.tanner@local.gov.uk](mailto:hilary.tanner@local.gov.uk).  Green Deal and ECO knowledge hub. An LGA website with discussion forums and document libraries where we are sharing information and discussing the latest issues. You need to register to use the site but it is free to use, here is the link  <https://knowledgehub.local.gov.uk/group/greendealandeco>  LGA Green Deal and ECO conference  Taking place on 16 November 2012 in London. It is free to attend but places are limited so book early  <http://www.local.gov.uk/web/guest/events/-/journal_content/56/10171/3658340/EVENT-TEMPLATE>  LGA briefing for local authorities on the revised HECA statutory guidance  <http://www.local.gov.uk/c/document_library/get_file?uuid=9d693913-a6a6-46c7-8436-63b358cfc467&groupId=10171> |
| **Briefings regarding ECO** | Presentations available online  **Instagroup Ben Smith**  **Is GD finance/ECO available for vulnerable households using a pre-payment meter?**  Yes. DECC’s response to the Nov 2011 consultation mentions that energy companies will be able to collect the Green Deal charge using prepayment meters on a ‘pari passu basis’. If Green Deal finance is required the customer will need to not have a bad debt on their energy bill, and be able to pass relevant credit checks required by the Consumer Credit Act.  **Will there be measures in place to ensure that the quality of Green Deal Assessments remains consistent?**  Green Deal is all about quality and protecting the customer whether GD provider, assessor or installer. The very nature of the accreditation for each group is onerous and so should improve quality, plus assessors have to align to one or more GD providers, so they can never be independent of GDPs. The GDPs are required to check GD assessors, so it should be a much better process to the existing EPC system.  **Which software will InstaGroup and our installers be using to record Green Deal Assessments?**  InstaGroup are currently developing a suite of tablet-based software to enable our Green Deal Advisors to give accurate assessments on the ground. Our plan is to use the following IT solution to support the Green Deal operation, on which work has already commenced:  Microsoft Dynamics CRM, supported by K3, will be used to manage the passage through the stages of the GD process ensuring they are completed correctly, in a timely manner and in the correct sequence.  E-tech/Stroma software will be used for the process required for the Green Deal, and InstaLink will be used for the processes, predominantly ECO, that require communication to Energy Companies’ databases. Both of these will be accessed via the CRM software.  Additional E-tech software will be used on iPads for all on site data collection i.e. surveys, EPC, Occupancy, H&S, Individual measures etc.  **Will boilers have the standard 5 year warranty as with other GD measures? It was mentioned that they currently only have 3 years.**  Yes. Pages 20-21 of the consultation response (<http://www.decc.gov.uk/assets/decc/11/consultation/green-deal/5521-the-green-deal-and-energy-company-obligation-cons.pdf>) gives an explanation of warranties, extended warranties and guarantees.  In particular, DECC are requiring Green Deal Providers to offer ‘a guarantee in respect of improvements for a minimum period of five years and an extended 10 year guarantee to cover any consequential building damage sustained as a result of the measures being installed.’  Also, for boiler repairs, ‘suppliers will be required to ensure there is a 1 or 2 year warranty for the repair (this could be from the supplier or from the manufacturer); the score a supplier receives for the repair will be dependent on the length of warranty they provide.  **Kelly Greer British Gas**  Go early scheme scheme – “Home energy plan” to own customers; no charge on property; preferential loan 6.9% Barclays finance. Meeting with LA’s to talk about GD and models; in London focus on housing standards; health; green job. How to define cisco rural – looking at settlements under 10k people – looking at what data is available to map the areas; hard to treat cavity products – no definition for HTT; looking at tower blocks; got biggest eco obligation – looking at GD brokerage system  Energy Company Obligation data in useable format available from here:  <http://www.cse.org.uk/news/view/1662>  DECC increased list of eligible funding measures; covers Sussex area, Kent, London; core focus tower blocks; looking at work with BRE re absail for towers not scaffolding  Working on cert – claims in by mid December  GLA procuring for 33 boroughs in London; part of model looking at a separate body which is impartial to deliver on GD assessments; not allowed to deliver anything else on GD has to be self sustaining; who pays for assessment? - GLA looking to seed fund it, has to be self funding remaining years  **Energy Company Obligation data in a usable format**  The spreadsheet I mentioned yesterday can be downloaded from the following link: <http://www.cse.org.uk/news/view/1662> (I have then applied filters and can look by local authority/region).  In addition, I just spotted the following article on Inside Housing regarding private landlords:  **Private landlords show interest in efficiency scheme**  <http://www.insidehousing.co.uk/ihstory.aspx?storycode=6523547>  *Just over half of private landlords are considering using the government’s green deal energy efficiency scheme to improve their housing stock.*    *A National Landlords Association survey of its members has found 63 per cent are aware of the green deal, and 56 per cent are thinking of using the scheme.*    *Under the green deal, which launches next month, landlords and homeowners will be able to get work done to improve the energy efficiency of their home without paying up front costs. They will then pay back the cost of the work, with interest, using the money saved from fuel bills.*    *A snap survey conducted last week by Inside Housing suggested the majority of social landlords are not intending to allow their tenants to take part in the scheme. Only two of the 17 largest social landlords in Great Britain said they would allow tenants to take up green deal offers.*    *The government is putting pressure on private landlords to improve the energy efficiency of their stock. Under the Energy Act 2011 it will be illegal to let stock with the lowest energy performance certificate ratings from 2018, and ministers have suggested they may take further action if the sector does not respond in advance of the change.*  *David Salisbury, chairman of the NLA, said: ‘It is imperative that landlords future-proof their properties and their investments.*    *‘The green deal is their opportunity to improve the quality of their properties and demonstrate their ability to engage with government initiatives without the burden of further regulation. If landlords don’t act now, they may find their property cannot be legally let come 2018.’*  **Clare Grover Scottish Power**  DECC encouraging them to start ECO 1 October despite legislation not in place  Are there CESP projects which can go further under ECO?; are there existing cert continue under ECO? |
| **Member’s Round-Up** | **Ben Smith InstaGroup** – building relationships with LA’s housing associations; provide solutions to carbon  **Adam Goulden Environment Centre-** specialise energy efficiency; work with LAs; fuel poverty projects; school education programmes  **Paul Juan Southampton City council** regulatory services manager corporate lead implement the GD; wishes to support the forum  **Kelly Greer British Gas** – working with LAs social housing providers; CERT, RHI,FIT, ECO  **Fran Nesbitt Spelthorne** – working with Action Surrey; SHHP; looking at boiler scheme with Climate Energy  **Mark Fitzpatrick Windsor and Maidenhead** – HECA, ECO, GD, promoting free insulation  **Abby Hussain** Wealden looking after GD, ECO, domestic energy assessments; fuel poverty; setting up RE projects  **Hazel Hill Bracknell Forest Council** promoting free insulation; involved SSE Ofgem project promoting low carbon and energy saving  **Carol White Gosport** – project tbc on properties off gas SSE priority group; in middle of affordable warmth strategy  **Cliff Darby Tandridge** - working on mobile home improvements  **Dan Hewitt SGN**- fuel poverty schemes; switch from electric to gas; interested mobile homes – looking for any projects money may be available to invest feasibility reports areas of building etc looking for off gas properties; contact him re eligibility criteria  **Jo Brooks Arun (West Sussex rep)** finished Warmer Homes project; getting well being teams across WS to set up home energy visitor schemes; Arun & Chichester and one visitor; Horsham and Mid Sussex employed people to do it; writing article UK CAN; has CESP area looking at fuel switching in block of flats. Looking at ideas for code 5 council homes  **Nicky Jones Warm Front** – grants still available until March 2013  **James Robinson Surrey Heath** – interested in requirements for HECA; project with mobile homes  **Louise Lyons Herts**– working with Rushmoor Basingstoke on GD; Ben to visit October  **Lucy Martins Basingstoke & Deane** – doing home energy work; scoping what needs to do without a housing officer; finds meeting really useful. Involved in Insulate Hampshire  **Amanda Martin Dover** – fuel poverty; climate issues; struggling get CESP bid; looking at ECO with Kent and Medway GD partnership  **Kirsty Pritchard Kent** – GD partnership; drive forward GD in Kent talking to providers; identify pilot areas;  **Louise Woollen Tunbridge BD** – sustainability officer looking after Kathy’s role aswell |
| **AOB** | **Jo Brooks** – suggested that those who have Warmer Homes Healthy People reports to send them to Sara Winnington to upload onto the SECAN website for all to share  Jo’s report can be accessed here - [www.westsussexenergy.co.uk/wwsreport](http://www.westsussexenergy.co.uk/wwsreport)  Energy bill revolution – opportunity as a forum to sign pledge? Proposal as a forum to sign up to it – <http://www.energybillrevolution.org/> - CW to investigate |
| **Next meetings** | 15/1/2013  15/5/13  11/09/13  All Wednesdays; Woking Civic Offices from 9:45am |