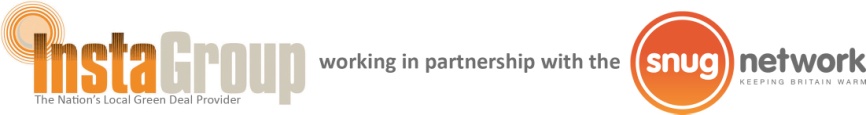
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| SE CAN Executive Committee Meeting  15.8.2013 Minutes | |
| **Date:**  **Time:**  **Location:** | Thursday 15 August 2013  11.30-14.30 Meeting and lunch  **Guildford Borough Council**  Millmead House Millmead Guildford Surrey GU2 4BB |
| **Item** | **Description** |
|  | Attendees: Sara Winnington; Carol White; Cati Smith; Hazel Hill; Amanda Martin; Joanne AllattApologies: Cliff Darby; Abdul Hussian |
|  | Minutes of the exec meeting on 28 Jan 2013 nothing to report |
|  | Review of workshop on 23 May 2013 Comments received:  *Thanks I really got a lot out of the event. It was really good.*  *More on the problems/issue which face through ECO and Green Deal*  *Thank you that was an excellent day. Well done for organising a varied day – very interesting*  *Good event. Well organised. Liked the site visits*  *Thank you for allowing me to attend this event, a thoroughly informative day*  *Trying to keep forums and workshops positive. Don’t let people moan too much!*  *A very informative day*  *Interesting intinery*  *Really good day. Advice, presentations at exactly the right level for officers working in the field*  *Very worthwhile day – workshop sessions a bit long and not very relevant to my job role but interesting*  *CHP visit was good but difficult to hear some of the time and would be useful to have figures on energy savings*  *Could not see the screen most of the time*  Suggestions for next workshop 2014  Look at Green/ECO deal journey  Superhome visit; talk to a customer  Social housing  BRE innovation park visit? Watford? Would need a mini bus or taxi  Discuss with Parity? Do they have homes  Brighton Eco homes??  SSE – green watt way at slough – ask Rita Cudd? New build and look at retro fit?  Eco/green deal case studies Action Surrey could present on this (agreed)  Retrofit journey  May 2014 before half term may start 9.30am Friday better  Which consortiums exist? Kent/eco provider for the area social housing  All exec take on task to deliver workshop; workshop as standing order on exec agenda  Ask sponsor contacts what projects they have delivered as pilot projects  British gas have home at BRE  Carl at Instagroup , 2 weeks away doing park homes under eco Jo to forward email |
|  | Financial Report £14k in bank  Don’t need to spend money; need contract signed by TSCL for secretariat – has it been paid? Number of hours – chase Sean – We must allow £4k on secretariat services |
|  | Sponsors SSE, Scottish Power, Instagroup, Centrica  Year April 2013 to March 2014  New sponsors are now charged £1500; existing utilities £1250  SW/CW draw up template for sponsors to talk; new projects; update on ECO/Green deal; private and social sector; park homes  Future sponsors - ask those getting procurement with LA’s to sponsor? Hwo to do this? |
|  | Update on CAN  Discussion with CAN, considering changing name back to UK HECA  UK CAN retaining CAN brand; undergoing heated discussions in London; Oliver Myers policy officer is behind it; John at Islington is reverting back to HECA  Put vote to the forum? CW to draw up argument – what is deadline?  CAN can stand for many things (community action network); how many heca officers in post? Wider appeal? How many are called heca? Is can too wide? Heca just focuses on domestic properties  Put argument for and against  Look at Darsh Chauhan’s signature CAN is an identity of the home energy conservation – put this as a line on Secretariat’s signature.  Draw up terms of reference for being part of CAN;  Pay if private; free local authority other members can apply to join cost is xx; business can sponsor cost is xxx done by xmas; public sector can join the group  CAN doing member survey - which will be circulated back  Carol to ask Darsh re CAN survey results – broken down per area to inform development of membership  CAN awards – CW to ask for an extended deadline to ensure get more nominations |
|  | Upcoming SECAN dates – to be scheduled Agenda and Forum  1st week - Feb same date 2013? Venue working/Guildford/etc speakers; ask Peter Smith/Rebecca NEA talk about definition fuel poverty; fuel poverty theme – venue tbc  Public health & fuel poverty  Other speakers? NHS talk Jo’s contact west sussex public health contact  May workshop – gd/eco – is this a fixed workshop subject? SW to check  End July forum – landlords/PRS - theme  October forum – tbc; green deal and commercial buildings; enforcement?  Ask Rob re UKCAN network dates of meeting? SW  Conference calls between forums where meeting – 6 weeks before meeting - agreed  CW look at terms of reference  Number on circulation list SW to confirm  Increase membership – promotion of free training and networking; free sharing; this is your team; problems solutions SW to investigate  2 Heca officers in Berkshire – 5 x LA’s |
|  | AOB |
| **Future meetings:** | |  |  |  | | --- | --- | --- | |  | **Date** | **Location** | | **Forum** |  |  | | **Exec** |  |  | |



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