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| SE CAN Executive Committee Teleconference call16.12.2013 10amMinutes |
| **Item** | **Description** |
|  | Attendees: Sara Winnington; Cati Smith; Hazel Hill; Amanda Martin; Apologies: Cliff Darby; Abdul Hussain; Carol White; Daniel Shaw |
|  | Need to cancel and rearrange proposed SECAN forum originally booked for 6 February 2014 as CAN conference is now confirmed for 5 February.Next SECAN forum is **Tuesday 18 March 10am coffee**; 10.20am startCommittee room 1 booked **Guildford Borough Council,** Millmead HouseMillmead, Guildford, Surrey GU2 4BBCS to liaise with SW re lunch |
|  | Speakers to consider:Due to the state of the industry at the moment we may need to revisit suggested themes however by next year, Green Deal Communities award recipients will be confirmed. Part L buildings regs being amended – consider a presentation by a planner/building control? SW to talk to BRE to see who would be available and to get a quoteSW ask Instagroup (via Debbie Cantley) to provide an overview of the customer journey for SWI – internal and external. Needs to be practical based. If not available Hazel has contact for AnglianAH – to provide an update re Green Deal and the customer journey here – what to expect. |
|  | Financial Report - £10,555 in bank |
|  | Suggested we all meet at CAN conference in Islington 5 February for an update over lunch |



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