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| SE CAN Executive Committee Meeting 18.3.2014 Minutes |
| **Date:** **Time:****Location:**  | Tuesday 18 March 20142-3pm**Guildford Borough Council**Millmead House, Millmead, Guildford, Surrey GU2 4BB |
| **Item** | **Description** |
|  | Apologies: Abdul Hussain; Cliff DarbyPresent: Sara Winnington; Cati Smith; Carol White; Hazel Hill; Amanda MartinThank you to Cat for being the perfect host!  |
|  | Minutes of the exec meeting on 15.8.2013 and Teleconference 16.12.2014WWF Building in Woking opened Nov 2013 Consider putting a caveat in the agenda saying please give at least 1 weeks notice unless exceptional warning to cancel as we still incur refreshment costsSW to invite those who cancelled who are not members to join SECANConfirm Mark Stannard Green Watt way – ask if will provide lunch for free; maximum numbers?Look at 10 – 3pmAGMPresenters SSE Green Watt way tour allow an hourTraining after lunchMention earth hour – 29 March 8.30-9.30pm turn lights off Carol to send link<http://earthhour.wwf.org.uk/beyond-hour>RSLs invite to Green Watt Way – charge them £100; executive to send their list of RSL contacts to SW |
|  | Financial Report Cati to email Matt Cotton regarding invoice |
|  | Sponsors Hazel to send Bradley’s details to Cati Smith to approach re sponsorshipMite to be approached for sponsorship £1500 SSE; British Gas, Scottish Power; Insaf Ahmed SGN £1300 Cati to contact |
|  | Upcoming SECAN dates presentersNext workshop is 5 June Wattsway; name in a hat for a prize; look at Love to shop voucher (who can do this?); Course with NEA? Public heath Hazel has link. Is it cpd accredited? Has to be 3 hoursDo fuel poverty half day training health and fuel poverty; can they bring someone from health? SW to approachFuture forums 16 Oct – back in Guildford Cati to confirm CR1 |
|  | SECAN/HECA updateExecutive meeting before Green Watt way forum after 12 May teleconfs |
|  | AOB |
| **Future meetings:** |

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|  | **Date** | **Location** |
| **Forum**  |  |  |
| **Exec** |  |  |

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