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| Minutes of South East Carbon Action Network Forum**5th October 2011** |
| **Date:****Location:**  | Wednesday 29 Feb 2012 10amCommittee Room1, 3rd Floor Civic Offices; Woking Borough Council, Woking |
| Amanda MartinAdrian FishleyBen FrierCarol WhiteClifford DarbyDan HewittDaniel ShawDavid BlowersEmma WatermanFiona WedderburnHazel HillJames RobinsonJo BrooksJo FaulKathy AlcockLinda HibbsLucy BreezeLucy HicksLucy MartinsLucy McSherryMark SaundersNicky JonesRita CuddSara WinningtonShaun ClineShida BassitiVerena Boxall | Dover DCVphaseESTGosport BCTandridge DCSGN Commercial ServicesSeven OaksEON EnergyNew ForestNEABracknell Forest CouncilSurrey HeathArun DCSouth Bucks DCTunbridge WellsTonbridge & MallingKentTonbridge & MallingBasingstoke & DeaneSpelthorne BCUSEA/Thames Valley Carillion PLCSSEAction SurreyDover DCBritish GasRunnymede |
| Apologies | Kevin Reed Winchester; Gill Daniel Horsham; Rachel Ross Wiltshire; Sarah Allen Wiltshire; Philip Wingfield Brighton & Hove; Graham Weston Wycombe; Hilary Smith Rushmoor; Claire Grower Scottish Power; Debbie Firmo Epsom & Ewell; Janet Hill Swale |
| Minutes of Previous Forum | * There were no further comments on the minutes of the previous meeting.
* Minutes agreed
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| Matters Arising | * There were no matters arising from the previous meeting.
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| Financial Report | * Financial report to be discussed in the executive meeting; coming to end of the financial year and looking for funds 2012-2013
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| Adrian Fishley Sales Manager Vphase  |
| Further information up loaded on to SE CAN websitehttp://www.can.uk.net/regions\_files/regions.php?reg=se&sec=meetings&event\_id=2005-07-04 22:40:11Adrian.Fishley@vphase.co.uk Tel: 0845 003 8235* The low cost VPhase unit uses voltage optimization technology to reduce and regulate the incoming voltage to the home and manage it to a stable level, normally 220V in the UK. Has a lifespan of 25 yrs +; has a 5 yr warranty; payback 3-5 years; £300-350 install prices
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| Update Nicky Jones Regional Network Manager Carillion PLC re Warm Front  |
| Presentation uploaded onto SE CAN websiteNicky.Jones1@carillionplc.com Tel: Warm Front 0800 316 2814* Last year for Warm Front finishes March 2013
* Scheme reopened April 2011
* The funding for 2012/13 is £100m
* This financial year 2011/12 the Warm Front budget may not be spent and may go back to the Treasury.
* Looking to partner authorities on any mailshots costs covered by then
* Presently working with CABs; energy companies; DECC recently undertook 300k mailout using Experian data; working with Wealden on a rural project; NEA; many using the scheme merely as a heating scheme. Lead times for works tbc
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| Ben Frier Local Delivery Manager Energy Saving Trust – Delivering The Green Deal  |
| Presentation uploaded onto SE CAN websiteBen.frier@est.org.uk Tel: 07961 271587* Ben talked about the various options available for delivering the green deal to local authorities; 1) leave it to the market 2) LA as the marketer/facilitator 3) LA as large scale green deal provider. Presently working on a model for West Sussex, possible launch 18 months time.
* Please see below the link to the review of local authority finance models

[http://www.energysavingtrust.org.uk/england/Professional-resources/Funding-and-finance/Green finance](http://www.energysavingtrust.org.uk/england/Professional-resources/Funding-and-finance/Green%20finance) (2/3 of the way down page)* Talked about the Green Deal Finance company – its was asked if Ben could identify a speaker to attend from them at the next meeting
* From April 2012 EST 0800 number will revert to **0300 123 1234**
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| Sponsors Summary |
| **Shida Bassiti British Gas** | * Will be a green deal provide; going early with their Home Energy Plan assisting people to retrofit. Launched super priority group offer £50 to existing customer to take insulation; £50 referrer offer called Share The Warmth see attached. Working on fuel switching proposal for the SE.
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| **Rita Cudd Scottish & Southern** | * They are presently they only energy company to meet their CERT requirements. Any CERT and CESP questions ask Rita. Their offer to SPG group is £25 retail voucher for anyone; looking for CESP areas. Have raised their concerns regarding Green Deal ; timelines are an issue; would prefer a soft launch; look at having a transition or phased period to restrict numbers to est. Would like to see other hard to treat measures ie narrow cavities; floor insulation; black roof insulation.
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| **David Blowers - Eon** | * Have free insulation offers for SPG; offering £100 cashback launched some weeks back
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| Members Roundup |
| **Danny Shaw Seven Oaks** | * Watch out for scaffolding and meterage charges by energy companies as they are extra and differ
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| **Joanna Brooks Arun DC**  | * West Sussex awarded £650k from DOH Warmer Homes fund; will include home visits; energy devices; working with CAB to maximize benefit checks in homes; provided British Red Cross with winter packs
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| **Carol White Gosport BC** | * Hampshire also awarded DOH Warmer Homes funding; for CAB work; warmth at home scheme; Gosport funded for boiler repairs
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| **Shaun Cline Dover** | * Mentioned his PV and CESP scheme ; mixed tenures reaching 650 houses. This is his last SECAN Forum
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| **Verena Boxall Runnymede** | * Surrey also awarded DOH award managed by Action Surrey; includes home energy audits; loft clearance scheme; Emergency Kits featuring boiler repairs. Mentioned Guildford’s CAB funded scheme with EDF providing fuel debt grants; debt management; phoneline assistance; http://www.guildfordcab.org.uk/edf-fuel-grant.html
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| **Mark Saunders USEA** | * The Big Green Deal Community Interest Company A Proposal for Local Authorities is attached and happy to talk at the next Forum
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| **Lucy Breeze Kent County Council** | * Lucy is leaving her role and a job description is available
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| Main speaker - Fiona Wedderburn, Project Development Manager, NEA -NEA's Green Deal andAffordable Warmth Practical Assistance Programme for Local Authorities. Programme findings to dateon delivering the Green Deal and integrating the Green Deal, ECO and affordable warmth. Feedbacksession afterwards |
| Presentation and notes from feedback uploaded on to SE CAN website* Aims & objectives of programme - To assist local authorities / community organisations in integrating affordable warmth into their Green Deal and ECO preparations
* A practical work programme to develop plans to deliver the Green Deal and ECO for low

income and vulnerable households.* Worked with 10 project areas; funded by DECC
* Fiona presented early findings and she welcome questions during the feedback session to help shape dissemination. Final version of the findings available end of March
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| AOB | * none
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| Date of Next Forum  |
| 20th June in Woking BC. Possible speakers – Steve Ives re Green Deal/Sabian technology re heating/ Green deal finance company/ Mark Saunders USEA/Abigail Burridge GLA |