



## South West HECA Forum

### Executive Committee

Friday 8<sup>th</sup> September 2006  
Regional Assembly offices, Taunton

### AGENDA

1. Introductions – why are we here.
2. Apologies (minutes; matters arising).
3. Business
  - Secretariat report
  - Finance report
4. CONSTITUTION
  - Discussion on key elements of constitution - structure of organisation - election of officers - county structure, etc.
5. FINANCE REPORT & FUNDING
6. MEMBERSHIP MEETINGS
  - Number of meetings per year – funding/sponsorship – draft outline agenda – suggested themes - suggested venues – agenda for 2 November.
7. HECA FILM FOR THE SOUTH WEST
  - Outline of proposal for short film with inserts from each participating ECA – expressions of interest in funding the film.
8. WARM FRONT EXCESS CHARGE
  - What is the view of the south west re: funding Warm Front 'top-ups'? How many people face the excess charge? What are the ethical/political issues?
9. LOW CARBON BUILDINGS & FUEL POVERTY STRATEGY
  - What is the strategy – how will it affect us – proposal to set up Steering Group – who will represent us?
10. HECA RETURNS – 31<sup>st</sup> OCTOBER
  - Any issues?
11. Reports back
  - NEA conference
  - UK HECA Executive
12. Any other business
13. Date of next meeting

Venue: Regional Assembly Secretariat, Dennett House, 11 Middle Street,  
Taunton TA1 1SH

