

CAN AGM and Executive Meeting Minutes

13 April 2011 @ 10:30 am
London Borough of Camden Town Hall

Present:

Colin Anderson	(CA)	Chair – South West
Darsh Chauhan	(DC)	CAN Secretariat
Peter Chisnall	(PC)	Climate Energy
Cliff Darby	(CD)	Representative – South East
Rachel Jones	(RJ)	Chair – West Midlands
Rob Leeson	(RL)	CAN Secretariat
Karen Lond	(KL)	Vice Chair – East Midlands
Paul Maplethorpe	(PM)	Chair – East Pennine
John Mathers	(JM)	Chair – London
Oliver Myers	(OM)	Deputy Chair – CAN

Apologies:

Steve Adelizzi / CAN-East		Representative – East
Kathy Alcock		Chair – South East
David Colbourne		Chair – North West
Cliff Duff		Vice Chair – North East
Jane Mears		Vice Chair – East Pennine
Andy Stephenson	(AS)	Chair – CAN

Annual General Meeting

1	Welcome and Introductions	
1.1	OM welcomed the group and asked everyone to introduce themselves.	
2	(Re) Election of Chair, Deputy Chair and confirmation of Conference Steering Group Chair and Treasurer	Action
2.1	<p>RL confirmed that he had received notification from Andy Stephenson that he was happy to continue as National Chair and David Langman as Treasurer.</p> <p>OM confirmed he was happy to stand again as National Deputy Chair and PM said he was happy to continue as Joint Conference Steering Group Chair with Brian Sexton. RL will confirm with Brian Sexton if he is also wishes to continue.</p> <p>RL confirmed that no other nominations for the above roles, had been received prior to the meeting. RL asked if anyone present would like to make any nominations. No additional nominations were made.</p>	
2.2	<p>Each postholder was unanimously re-elected, unopposed, by the members present, as follows: National CAN Chair – Andy Stephenson Deputy Chair – Oliver Myers Conference Steering Group Chairs – Paul Maplethorpe and Brian Sexton Treasurer – David Langman</p> <p>However it was felt that to be in accordance with correct procedure, more notification should have been given prior to the meeting for additional nominations.</p> <p>Therefore, RL will send an email asking if anyone else would like to put themselves forward or nominate someone else for the above positions giving an appropriate deadline to respond. These positions will therefore be provisional until it has been determined that there is no-one else who wishes to stand. In the event of any further nominations being received, an EGM will be called and a new vote taken.</p>	RL
2.3	<p>OM enquired whether there was still a member of the executive overseeing the Treasurer's work? RL Confirmed that this had been Steve Adelizzi of CAN East. However, following the recent events in that region, it was unclear whether Steve would be available to continue with this. RL will confirm this with him and if not look for another member of the executive to take on this role.</p>	RL

3	Account sign off, audit report, financial update and Secretariat salary	
3.1	<p>PM has checked over the accounts for the financial year 2010/11 and signed them off.</p> <p>DC said that the auditors are happy with the accounts, however, they reflect a period where CAN National was without sponsorship so they do show an operating loss. With Climate Energy's sponsorship, we are now in a much better financial situation than the accounts would seem to suggest.</p>	
3.2	<p>At DC and RL's recent meeting with the auditors they were informed that a full formal audit is not actually a legal requirement. There are three levels of service offered by the auditors:</p> <p>an Accountants Report – cost: £2,450 + VAT an Assurance Report – cost: £3,000 + VAT or an Audit Report – cost: £3,600 + VAT</p> <p>For an Accountants Report they would simply prepare the accounts from the information provided to them.</p> <p>The assurance report does not give an opinion as to whether the financial statements are true and fair but does state that nothing has come to the accountant's attention which would cause them to disagree with the director's opinion that they are true and fair.</p> <p>The Audit Report (which we have always opted for previously) is an audit of the financial statements, including testing and review of books and records and forming an opinion as to whether they show a true and fair view.</p> <p>RL and DC pointed out that it might be a false economy to dispense with a report altogether as the 2010 / 2011 report had identified a VAT rebate of £3231.70 which would have been overlooked otherwise. It is also felt that a report is useful to provide a level of transparency for the organisation. However, a saving of £600 could be made by opting for an assurance report rather than an audit report. Another option would be perhaps to have an assurance report for two years and a full audit report every third year, for example.</p> <p>It was agreed that we will try an assurance report for next year and review it at the next AGM.</p>	
3.3	<p>KL asked if there was normally a summary annual report given at the AGM including an overview of expenditure and income. OM said there should also normally be a Chair's report on the year's activities. RL said that he only had experience of attending last year's AGM, and there had been no report given at that meeting. However, a written annual report is planned for publication in the next edition of Carbon Action News, which will include a forward by the Chair. A draft will be circulated to the executive for comments before publication. In future it was agreed that this should be prepared prior to the AGM and approved by the executive there. This year's draft annual report will be circulated for approval as soon as it is ready. There is also a written Director's financial report that is included in the accountant's report, which was available at the meeting.</p>	RL
3.4	<p>DC has prepared a projection of the accounts for the next 12 months, including expected income and expenditure. We are still being very frugal with money at present, however we now have the benefit of sponsorship from Climate Energy. We have also raised some revenue from the first two one-day conferences as well as some graphic design work that RL has carried out on the national secretariat's behalf for various projects at Leicester City Council. Compared to last year, we are in a much better financial situation and have started to put money back into the savings account that was used up during the period when we were without sponsorship. We will attempt to ring fence this money as a contingency for if we were again to find ourselves without sponsorship at some point in the future.</p>	
3.5	<p>We are expecting that the cost of the next three one-day events will be covered by exhibitor fees and private sector delegate fees. However, as we have moved away from charging local authority delegates, we are unlikely to be able to raise additional revenue from these future events.</p>	
3.6	<p>In May last year, the national secretariat reduced capacity from two down to one full-time member of staff and RL took on Helen Atkins' Project Officer duties in addition to his own role as Web Developer and Graphic Designer. The Project Officer role had previously been assessed at a scale higher than RL's but since taking on these duties RL had not received any increase in salary. Since RL has been doing both the assimilated roles for a year now and a large financial saving was made from downsizing to just one full-time member of staff, DC proposed that it would be fair to increase RL's salary to the same scale as the Project Officer's was previously. This salary increase was built into the projected costs that DC had prepared for the forthcoming financial year and was seen to be affordable. This proposal was agreed by the group.</p> <p>DC asked if the group still wanted to continue printing the CAN magazine or whether they would</p>	

3.7	<p>prefer to move over to electronic copies only. It was felt by the group that hardcopies were useful to access people who were not necessarily aware that CAN exists and therefore would not visit the website. It is also helpful to be able to pass a printed magazine around the office which makes it “tangible”. It was also felt that the pdf version would just not be read by many people. PC suggested that there was also a greater potential for advertising revenue with a hardcopy magazine. RL proposed that he could send out emails to those currently receiving hardcopies and ask if they would prefer to receive it electronically in future, this way they could reduce the number printed, which would also save money, although printer set-up cost are the largest factor and run-on printing costs are quite low but would still be worth saving if possible. This was agreed.</p> <p>As it is unlikely that we will make a large operating profit this financial year it was felt that any possible corporation tax liabilities would not be substantial.</p>	RL
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4	Dates of 2010/11 Executive Meetings and AGM	
4.1	<p>The group agreed that the next executive meetings would be held in July, October, January and April. RL suggested using Leicester as a venue for perhaps two of next years meetings as this might make travel easier for those coming from the North. However it was felt by those present that London was actually easier to get to than Leicester would be. Everyone confirmed they were happy with Camden as the venue. The next executive meeting will be held on 13 July at London Borough of Camden Town Hall. OM and RL to set dates for subsequent meetings and notify members, preferably sticking to Thursdays.</p>	OM/ RL

5	AOB	
5	CA wished to thank the Chair, Deputy-Chair and Secretariat for their work.	

CAN Executive Meeting

1	Minutes from previous meeting and matters arising	
1.1	<p>Matters Arising from 13/01/11 minutes:</p> <p>Item 1.5: The results of the CAN survey have been circulated. Government policy changes have meant that the survey report is now somewhat outdated, particularly as the survey focussed strongly on the old National Indicator set. However, it would be good to conduct a follow-up survey to determine any changes in membership and job titles and how members' roles have changed following the CSR. It might be worth timing something with the refreshed Nottingham Declaration. The LG Group might be thinking of carrying out some kind of survey themselves around this time, with which perhaps a CAN survey could be released in conjunction. RL will contact Abigail Burrige and ask if anything is planned.</p> <p>DC said that, with regard to the CAN survey, a graduate student from Germany will be working in DC's team for two months in August and September. If CAN wanted to conduct a new members survey this would be something the student could work on. It would be helpful if a workplan on this could be prepared by the next meeting.</p>	RL DC/ RL/ OM
1.2	<p>Item 1.8: The web forum is now up and running. However, it is not yet live to members. RL has sent an email around to the executive prior to the meeting asking for comments. It would be useful to have some content on there from the executive before it goes live. There have been a few recent email discussions amongst the executive that would make good threads for the forum. It might be worth trying to recreate some of these discussions on the forum. This is on the agenda for further discussion under item 3.</p>	
1.3	<p>Item 1.9: It was decided not to respond to DECC's Microgeneration Strategy Consultation. An email was circulated to members asking for their comments on both this and the Warm Front Eligibility Criteria consultations; while we received numerous comments on the Warm Front consultation nothing was received for the microgeneration consultation. The deadline also expired over a period where the Chair was on leave.</p>	
1.4	<p>Item 1.12: It had been agreed that RL would send a request for short, written, outline update from each of the regions prior to future executive meetings. Three reminders were sent out before this meeting and only two regions submitted a written update prior to the meeting. OM enquired about the reason for the change. This was because it was felt that this is a very important part of the meeting and there is not always sufficient time left for this at the end. Asking the executive members to write the report before the meeting would also mean there was less chance of anything being overlooked and also provide an opportunity for those regions who cannot attend to feed back as well as helping with the minutes. OM suggested providing a simple template with brief headings for the next meeting to encourage returns? It was agreed that this would be tried in the hope that more responses would be received. The idea will then be reviewed at the next meeting.</p>	RL
1.5	<p>Item 3.1: RL forwarded a list of people booked onto the conference training day – which was then planned for February. It was subsequently decided, due to poor booking figures as well as a clash with an NEA event, that the conference would be postponed to a new date of 25 May. This will be covered more fully in agenda item 4.</p>	
1.6	<p>Item 3.3: The last edition of Carbon Action News was published as planned.</p>	
1.7	<p>Item 3.4: RL and DC will continue to chase unpaid invoices for the last two conference, although almost all of the attendees have paid for the London Conference and there are just a few outstanding for the Manchester event.</p>	DC / RL
1.8	<p>Item 3.9: CAN has sent an introductory letter to Chris Leigh, who has responsibility for Fuel Poverty at DECC, as agreed, explaining the role of CAN and pointing out the value of our organisation as a means by which DECC can communicate with LAs. This letter was forwarded to Chris Leigh by Neil Marshall of the National Insulation Association. The letter also asked, specifically, for more details concerning the document online at http://www.communities.gov.uk/documents/localgovernment/pdf/1837137.pdf regarding the review of the National Indicators which states that <i>"DECC statisticians have developed a methodology that more accurately measures fuel poverty at a local authority level and this does not impose a burden on local authorities"</i>.</p> <p>Chris Leigh has apparently been in touch with AS and has responded quite positively. He wishes to arrange a meeting with AS, OM and the National Secretariat. RL will liaise with OM and AS to arrange a date. However RL is not aware of any direct response to the question regarding the fuel poverty indicator methodology. OM suggested that this might now have been superseded by</p>	RL/ OM/ AS

	the Hills Fuel Poverty review.	
1.9	AS gave a presentation at a recent workshop on the Green Deal. AS had forwarded a copy of the slides to RL who distributed them to the group. AS said that DECC representatives said at the workshop that they needed some way to gather LA feedback and AS pointed out that our network is ideal for this. Pam Wynn also wished to apologies for leaving CAN off of the list of organisations invited to respond to the recent Warm Front consultation. CAN's letter had pointed this out and asked that we be included in future consultations.	
1.10	Item 5.2: The disclaimer has now been added to the CAN website as agreed.	
1.11	Item 5.4: All the information on CAN East received by the National Secretariat has been forwarded to Steve Adelizzi.	
1.12	Item 6.1: The letter regarding members' opinions and experiences of CESP has been sent to Steve Ives at DECC. He has since met with AS regarding this but the Secretariat has not received a written response.	
1.13	Item 7.1: CAN responded to DECC's consultation on <i>Amending Reference to the Warm Front Scheme Eligibility Criteria</i> as planned. DECC have since released a response to this Consultation which is available on the DECC website. (CAN is down as "National Carbon Action Network" in the list of responding organisations.)	
1.14	Item 8.6: JM volunteered to represent CAN at the meeting of NIA's new stakeholders group.	
1.15	Item 8.9: The email regarding INCA accreditation was updated and emailed around the network.	
1.16	Item 10.1: RL emailed Shida Bassita to inform her that the data mentioned was still required.	
1.17	KL asked about item 5.3 and whether it was a recommendation that the CAN regions set up as incorporated bodies. RL clarified that the various options were just suggestions and not meant as recommendations. Each region will have to decide what is best for them depending on how they are run. Incorporation is an option that gives the best protection to individuals however there is a set-up cost associated with this. The national body is set up as a company limited by guarantee. It was agreed that clarification will be given as to the circumstances under which a regional forum would be advised to consider incorporation.	RL
1.18	OM asked about the process of agreeing minutes. Minutes are produced by the National Secretariat who send them to the National Chair (and the meeting Chair if different) for approval. They are then circulated to the executive but are considered draft until they are agreed at the following meeting.	
1.19	Subject to the addition of clarification of item 5.3 (see 1.17 above) the minutes were agreed as a true record.	

2	Climate Energy Sponsorship / Update	
2.1	Climate Energy are happy with the way everything is going. Times are difficult and it's both a good time and a bad time to be sponsoring. Climate Energy are working on their Green Deal proposition, and offered to provide a speaker on the Green Deal at any future CAN events. There is also a FiTs proposition and RHI. CESP is also ticking over although many people are waiting for energy companies to make better offers at the moment.	RL
2.2	PC would like to thank the regional chairs and secretariats for the feedback they gave on the way their organisations are structured. Currently PC is trying to resurrect CAN East under a different name and is looking to propose a new model - possibly a social enterprise and / or a community interest company. This might feed into how the other regions are structured and PC will provide details of this when they are available. PC is in contact with a lot of the CAN East officers who weren't previously on the eastern executive. This is not because he wishes to exclude anyone from the old executive but they have other things on their mind at the moment and it wouldn't be fair to try to drag them in. It will be up to the officers to vote on how they want to proceed. Whether they want to disband CAN East entirely or resurrect it in some other form. There is currently a lot of pressure from above in councils not to get involved as they are worried about liability for CAN East's debts.	
2.3	OM would value a statement of the facts around what is going on in CAN East. RL thinks that CAN East are preparing a report with details of the enquiry they have undertaken, although he is not sure how widely this will be circulated. Hopefully it will be shared with the national executive although we are not sure of this. PC confirmed that CAN East is currently disbanded – there is no Chair, Vice-Chair or Secretariat.	

2.4	<p>It strengthens the case for an audit report as this is the first that have ever been carried out in CAN East.</p> <p>DC has received some enquires from CAN East members asking if they could join London CAN or South East CAN instead. An option would be to “carve up” CAN East and allocate areas to the other regions. Although it was felt this would not be ideal it is also the case that many other bodies are no longer sticking to the traditional Government Office “regions”. DC is worried that it has affected CAN’s reputation. Hopefully this is just confined to the Eastern region. Some councils have been told to stay away from CAN. It has taken years in some councils to move climate change and fuel poverty up the agenda and this has been a setback for support from above.</p> <p>OM asked if it was worth putting a letter out from National CAN clarifying what we do. DC said that this would have to be carefully done as we have to be seen to be maintaining a separation from CAN East in case we become too embroiled and make ourselves a target for legal action. Once the audit report is issues we could consider writing to LAs.</p> <p>The group felt that while National CAN should not be held responsible for the events at CAN East, we should also be supporting individual CAN East members as much as possible and not isolate them from CAN.</p> <p>Once the report is issued and the dust has started to settle it was felt it would be useful to hold a national one-day event in the eastern region.</p> <p>It was felt to be important that the executive have access to the report so that the other regions can learn from the process.</p> <p>There was a CAN East meeting held on 26 January and Steve Adelizzi had said he would feed back to the national executive from this meeting. However very little information has yet been received.</p> <p>As far as anyone knew, nothing has actually gone to court yet. At the moment it looks like legal action will be limited to the members of the CAN East Executive. Hestia’s lawyers have, for example, suggested that the CAN East Executive would be held “jointly and severably liable”.</p> <p>Hopefully this will continue to be just a local issue in the eastern regional and will not affect CAN’s reputation with stakeholders elsewhere and a new regional body can be reconstituted.</p> <p>CA suggested that we would have to reinforce the point that CAN is a network of independently constituted regional bodies. This could be included in any letter, leaflet or other publicity that could be circulated in the Eastern region to make it clear that we are not just one organisation and have always been set up as a ‘federation’.</p> <p>DC asked whether PC had managed to attend all of the CAN regional meetings yet. PC confirmed he was still waiting for a reply from the WM and NE regions. KL confirmed the WM region has not held a meeting for some time and there would be one coming up soon.</p>	
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3	Secretariat update	
3.1	<p>The last edition of the CAN magazine was released just after the last executive meeting. This included a full report on the Manchester conference.</p>	RL
3.2	<p>RL circulated copies of the email he had previously sent to members of the CAN executive, which included the current structure of the new web forum.</p> <p>At the moment, the structure is as follows:</p> <ul style="list-style-type: none"> • CAN National & General Discussion <ul style="list-style-type: none"> ○ Government Policy and Legislation <ul style="list-style-type: none"> ▪ The Green Deal ▪ Energy Company Obligation – ECO ▪ Renewable Heat Incentive – RHI ▪ Feed-in Tariffs – FiTs ▪ Carbon Emissions Reduction Target – CERT ▪ Community Energy Saving Programme – CESP ▪ Warm Front ▪ Smart Meters ▪ The Green Investment Bank ▪ Zero Carbon Homes ▪ Carbon Reduction Commitment – CRC 	

- Other policy and legislation issues
- Energy & Energy Efficiency
 - Energy Efficiency Advice
 - Renewables
 - Energy Mix – Nuclear, Renewables, Fossil Fuels
- Fuel Poverty
 - Hills Fuel Poverty Report
 - Winter fuel payments & Warm Home Discount
- Climate Change
- Events
 - CAN Conferences
- Miscellaneous

It was agreed that there was a bit of overlap between government policy and fuel poverty for example. There should also have been a consultation section, but this seemed to have been missed off. OM suggested a heading on Technical Issues on Energy Efficiency / Fuel Poverty with the consultations moved under the policy section. OM also suggested topics on the Nottingham Declaration and the LG Group proposal to DECC under the Government Policy category.

If you log into the site it will give you the option to create a new thread under any of the categories listed above. The idea of providing a structure with categories is to prompt people on the sort of issues we'd like them to use the site to discuss.

There is also a forum for each of the CAN regions. RL plans to allow all users of the site to read these fora but to only allow posts from regional members under these fora. These will hopefully be limited to regionally related topics.

CA mentioned that the SW has set up a blog for their region as part of the funding they received from REEP. This is restricted to members of SW CAN. Associate members can access the blog but cannot post to it, whereas local authority members can. The SW is to start charging associate members £100 per year. Access to the SW CAN blog is part of this package. RL will be also setting up a blog for the national CAN website including a blog for use by each of the regions. CA said he would be happy to bring the SW blog site under the main CAN website.

RL will try to set up the blog section in WordPress which is used for the SW blog site. He will also try to integrate it as far as possible with the discussion fora as there will be many synergies between the two.

RL has experimented with WordPress and although the blog features are excellent he was not too impressed with the discussion forum add-on package available so decided to use phpBB for this part of the site. It should be possible to integrate the login between the two packages, however, so that only one password is necessary to use both systems.

It was felt by RL and the group that it would not be appropriate to charge members to use the forum to start with. Once the forum is better established it might be worth reconsidering this. Although it is unlikely that we would be able to charge local authorities for using the forum, it is possible we could consider charging private members once there is more content on the site.

OM encouraged everybody to have a look at the site and for the regions to take responsibility for their sections of the website.

3.3

As mentioned, the next CAN event was rescheduled from February to 25 May. This was due to a clash with an NEA event and also the poor uptake in bookings. This has involved some reorganisation but the venue has not changed and will be Fazeley studios in Birmingham. The decision was taken to make delegate places free to local authority employees. This is since many LAs officers have been told they are not allowed to pay to attend events. Bookings have picked up substantially since and the turn out should be similar to the previous two events. However RL will be closing the booking for free delegate places soon as we have to pay a day-delegate rate for every attendee, so we have to be careful not to give away too many free delegate places. RL will send round an email advising that the free delegate packages are almost all sold out around a week before he closes the booking, so that people don't miss out. After that, delegates will still be able to book on at the standard delegate rate of £69 + VAT.

We have also made it clear that delegates on the free package will be charged the standard delegate rate if they do not show up without giving sufficient notice. This was felt to be necessary as often free events are not valued by delegates who often just decide not to show up on the day.

The programme is almost finalised but we still need to find a co-facilitator for one of the workshops.

Sabine Pahl, who spoke at the last two events is not available but she will be sending a PhD student, researching the effects of infra-red imagining of a property on behavioural change, who

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All

will provide the first 15 minutes of the workshop content. We are currently looking for a more senior researcher to provide the remaining 35 minutes of content. We have several possible options for people to invite. The draft programme is available on the conference website.

The event will start off with a plenary session. Speakers include Abigail Burrige of the LG Group, who will give her usual informative overview of current policy issues. Neil Marshall, Chief Executive of the National Insulation Association will be speaking on solid wall insulation. The Chair of GAIN (the Grant Aided Heating Installers' Network) will be speaking on boiler installation etc, the zero carbon homes standard and current policy issues, such as ECO, which affect their remit. There will then be a repeat of the Psychology of Fuel Poverty presentation from the last two events. This received excellent feedback from delegates at the last two conferences so we decided to keep it in the programme. As mentioned, the popular psychology of climate change presentation has been made into a workshop. The remainder of the programme will be workshop based. Four topics are planned:

Workshop 1: The Green Deal facilitated by Abigail Burrige from the LG Group

Workshop 2: Psychology and best practice in energy efficiency and climate change

Workshop 3: Fuel Poverty and emerging policy issues facilitated by NEA

Workshop 4: Optimising investment in RHI and FiT technology facilitated by CEN Consulting.

The event will then finish with a discussion and workshop feedback plenary session.

The new web forum was also discussed under item 1.2. Postponing the CAN event has allowed RL some time that wouldn't otherwise have been available to work on this. RL requested that all members of the executive register on the site and start some discussion threads, as it would be better to have some content on the site in advance of the forum going live to the public.

It has previously been discussed that the next conference after Birmingham will be held in either the South West or the East. It was felt that it would be best to let the dust settle in the East a little before holding an event there, so it was proposed that the next conference would be planned in the South West. Bristol has been discussed as a venue previously, however, CA felt that this wouldn't be a good location as it is very difficult to reach from Cornwall. CA suggested Taunton, which is on the main train line from London as well as the M5. The SW held their last conference at the Somerset Cricket Ground and CA would recommend this as a venue. It was felt that early July would be too soon to start organising an event and late July and August would coincide with holiday season. The SW CAN AGM is usually around mid June and will probably be held in Taunton. Therefore September would be a better time to hold the event. The last SW Conference was on the Green Deal and its value to the fuel poor. CA felt that if we were holding three national events around the country in the following 12 months it would be good to have a similar theme for each event so that members can attend the event in their area. CA also suggested there are still many problems with the Green Deal and an holistic approach, which still eludes us and which both CESP and Green Deal were supposed to work towards, would be an interesting angle. There is still no roll for microgeneration under the Green Deal for example, although DECC hasn't ruled it out. This holistic approach could include FiTs, RHI and Special Purpose Vehicles (SPVs), for example, such as those which Birmingham and Bristol are looking at. CA finds some of these SPVs strange as they are asking local authorities to put in around £30 million pounds.

OM asked what the themes were for the previous events. The theme title for the Birmingham event in May is: An Era of Cuts – Reinforcing the Climate Change and Fuel Poverty Agendas and the previous two were based on the theme title: We CAN Change - Positive Thinking for a Cooler Planet.

The content for the next few events will have to be very topical in such a fast moving Government agenda.

The Hills review will be one of the biggest issues that should also be worked into the theme.

KL said that ECO is supposed to be the scheme to address fuel poverty and although there is not much detail available yet it would be good to have something on this at the next event. It is hoped that a number of the speakers will mention it, hopefully including in Abigail Burrige's and GAIN's presentations as well as the NEA and Green Deal Workshops. It is probably time to engage with the fuel suppliers and find out their opinions on ECO.

PC attended an event on understanding aspects of "Green Finance" which included three excellent speakers on the Green Investment Bank, Financing the Green Deal and a speaker from British Gas on ECO which he recommends for future events.

It would be best if we could have the theme etc ready for publicity around June / July for the SW event.

The event after that could perhaps be in the first quarter of next year. The contract with Climate Energy says that we should have held three events within the first 12 months, however since the

<p>3.2</p> <p>3.3</p> <p>3.4</p>	<p>Birmingham event had to be postponed, PC said he would be happy for the third event to be held in early 2012.</p> <p>The feedback from the previous two one-day conferences have been excellent. It was felt that it would be good to go back to a two-day event at some point in the future but this wasn't really possible in the current economic climate. It might be possible to include an evening programme at the SW national event and give people an opportunity to stay overnight. CAN awards could possibly be held as part of an evening programme. It will be useful to see how many local authorities attend the NEA Conference this year.</p> <p>The feedback form at previous one-day conferences have asked attendees whether they prefer the one or two day format. The one-day events seem popular with respondents, however it would be better to consult the membership as a whole, since delegates attending the one-day conferences might includes more of those members who prefer this format. There is an 'events' category on the new forum section of the website that could be used to gauge opinion on this.</p> <p>RL was concerned about holding an event in January as bookings and organisation can be interrupted by the Christmas break. It was felt that February, June and October would be good times to hold events next year. Although February might be too much of a gap after the September event this year.</p> <p>AS has also suggested combining National Events with regional forum meetings, however this might be difficult to fit the regional agenda items with the national agenda. We shall liaise with the regions on this to determine feasibility.</p> <p>A company called Radflek has approached the CAN Secretariat, on JM's suggestion, about advertising opportunities with the CAN Network. It is not felt to be a good idea to send out adverts as emails to CAN members as these could be considered to be spam (although we would consider emailing the membership concerning new, innovative technologies and developments that we felt they would like to know about). However, it could be a useful source of revenue to run adverts in the CAN magazine, although this isn't something we've ever done in the past. We have had sponsorship for whole editions of the magazine, but never individual adverts. Currently our sponsorship from Climate Energy includes exclusive rights to sponsor the magazine but PC has said Climate Energy would be happy with this as long as any adverts were not from competitors. AS has suggested that rather than rejecting Climate Energy's competitors we could set an advertising theme for each issue, and invite appropriate companies to advertise - such as one having one issue focusing on something like energy saving gadgets, gizmos and accessories and the next on something like heat-pumps, for example. We will look into doing this for the next issue and look into possible advertising tariffs.</p>	<p>DC/ RL</p> <p>RL</p>
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<p>5</p>	<p>Representation at meetings and responses to consultations</p>	
<p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>As discussed, CAN asked members to provide details of their experiences of CESP. This information was sent in an anonymous form to Steve Ives at DECC. While Steve Ives has yet to provide any official response, he has met with AS to discuss this and has apparently found it very useful.</p> <p>An introductory letter was also forwarded by Neil Marshall of NIA on CAN's behalf to Chris Leigh who has responsibility for fuel poverty at DECC. In it we offered CAN's services as a way of consulting with local authority officers on various government policies.</p> <p>Following this, representatives from DECC have asked to arrange a meeting between themselves AS, OM and the CAN Secretariat to discuss ways in which DECC can work more closely with CAN. RL to follow up.</p> <p>It was agreed that CAN would respond to DECC's Consultation on the fast-track review of Feed-in Tariffs for small scale low carbon electricity. OM will forward to RL a letter that they are sending via their Cabinet Member making the point that DECC has said how important LAs are to lead on these initiatives yet they are revising the parameters of FiTs which means they are not in a position to take forward borough-wide FiT schemes or even schemes for their own estate. Camden has carried out a technical feasibility study on 3 different council owned buildings and before the fast-track review proposals were announced there was around a 12-year payback. They have now had to revise it down to a sub-50kW installation and the payback is not even 25 years. Therefore there is no way they can provide a business case to their financial director. The only thing they can look at is maybe some street properties on the social housing side and to promote it to private sector residents. It would be worth making the point that there should be a</p>	<p>RL</p> <p>OM</p>

<p>5.4</p> <p>5.5</p>	<p>distinction between LAs undertaking schemes of benefit to vulnerable households in their community of society, and private prospectors. Most community-scale schemes will have to be abandoned under the new proposals, including installations in schools etc. PC mentioned a scheme called 'Transition Lewis' where a community got together to develop a scheme over 50 kW on a brewery roof. They are having to fast-track it to make sure it is in place by 1 August before the reduced tariffs come into place. They are currently offering shares to the community. There has also been a lot of criticism of FiTs that those who do not own suitable roofs, and are therefore unable to benefit from the FiTs payments, are subsidising installations through their energy bills for those who do. So-called large-scale "Solar Farms" are often community shareholder schemes, which provide a way for those who are not fortunate to own a suitable roof to invest in the technology and benefit from FiTs.</p> <p>RJ suggested this as a good discussion thread for the new web forum. RL mentioned that he had received a phone call from university researcher who has offered to co-write an article for the CAN magazine on the ethical and moral arguments against FiTs. He has asked if we could find someone willing to put the counter-argument to provide a balanced article discussing the issues for and against FiTs. The group felt although this was a valid point, that from a fuel poverty perspective poorer members of society are contributing to the FiTs paid mainly to richer people who can afford the up-front costs of the installations. However, they thought that the CAN magazine was possibly not the best place for a discussion of this kind as it would not be particularly useful for our readership as LA officers are tasked with promoting FiTs irrespective of the moral, political and ethical arguments. However, it would make a good topic for the discussion forum.</p> <p>It was also agreed that CAN would respond to DECC's call for evidence on the Hills Fuel Poverty Review. OM said that Gareth Baynham-Hughes is part of the review team and he is visiting Camden Council on Friday on a fact-finding mission. It should be noted that the deadline of 6 June is the call for evidence and not the actual consultation although it was felt that CAN should respond to this. CA said that LAs will be able to contribute to the discussion on "what is measurable" and what data LAs can provide. LA's experience of NI187 and the issues of shortcomings with BRE methodology and the problems with sending out survey forms and the quality of returns, for example, as well as data on SAP proxies, would be valuable for a response at this stage. OM said the problem was that data collection is either resource intensive or not accurate enough. We also have the response we submitted for the consultation on NI187 which was extremely useful and led to them having an upper as well as a lower ceiling for SAP, for example. JM said he could think of plenty of problems but he could not think of a way to accurately measure fuel poverty, which goes back to the question CAN raised in their letter to Chris Leigh of DECC asking for clarification DECC statisticians' methodology that more accurately measures fuel poverty at a local authority level and which, supposedly, does not impose a burden on local authorities. KL said that stock condition surveys were the only accurate way of doing this and they are extremely expensive. CA said the difficulty was that there is always missing data on what energy is consumed, although they can make an estimate of this, and it's also difficult to get income data. OM pointed out that this was presupposing they would be sticking to the current definition of fuel poverty, which is in fact totally arbitrary. They might well decide to change the definition. The previous Conservative Government didn't recognise fuel poverty as distinct from poverty in general. The definition was introduced under New Labour and it might be that they will revise this. CA has always favoured the "risk of fuel poverty" idea which was built into the UNO energy database, where you could look at an address and see what the risk of fuel poverty was, for example the current occupants might not be in fuel poverty but if an elderly couple moved in they would be. RJ said that Bill Wilkinson did an interesting study for the Energy Audit Company about social housing and a minimum of SAP 60. There was a study of the instances of fuel poverty amongst different SAP bandings and above SAP 65 this was very low. The revised criteria for Warm Front is SAP 55. RJ stated that SAP 2009 officially starts on 16 April and a SAP 60 property with oil heating will now be SAP 68. CA said the London School of Economics published a report which showed that at a SAP rating of around 69 a property is effectively "fuel-poverty proof from an energy efficiency point of view", regardless of energy prices. It is still possible to have fuel poverty at a SAP rating of even 76 or above but the issue is not one of energy efficiency, but only an issue of income. There is therefore an energy efficiency threshold. KL said that this relates to the issue of a distinction between poverty and fuel poverty, in that some people in rural areas are in fuel poverty but they might not be if they lived in London for example. CA suggested that a good solution might be to determine the risk of fuel poverty linked to a SAP rating threshold above which income becomes the issue.</p> <p>PM said that there is then an argument for changing the heating system, particularly in rural areas where it is more expensive. KL said there is also an issue over monitoring what oil suppliers charge, which is not even on the agenda.- oil went up by around 70% last winter.</p> <p>CAN will submit evidence and will hopefully get a seat around the table for the review. OM said he</p>	<p>OM</p>
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	was happy to attend any London meetings. It was suggested that we invite Garath Baynham-hughes to the next CAN executive meeting.	
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6	6. Warm Front	
6.1	The Warm Front (WF) scheme now has a new set of eligibility criteria and has officially announced it will be accepting new applications from 14 April 2011. However, CD phoned them on 12 April and was told they were not taking new referrals until May as there is still a backlog to clear. This seems to suggest they are giving out conflicting information, albeit just a couple of weeks difference.	
6.2	Warm Front is now doing LPG.	
6.3	JM spoke to Warm Front about an applicant who applied in November. They said they had the application up for auction to contractors. However, if his application went past the end of March he would have to re-apply and might be told he's not eligible under the new criteria. JM wondered why since, if he was previously told he was eligible, then the money must still be there if they haven't carried out the work. It might be that applicants are just placed on a list hoping that some more funding would become available, however it would seem necessary for WF to have had the money for everyone who had been approved, before they closed the scheme.	
6.4	The last WF strategy group meeting was held in November so the next one is due around May / June. RL, DC and PM will arrange the next meeting and will put questions such as these to WM then.	RL/ DC/ PM
6.5	Eaga, who currently run WF is being taken over by Carillion, although Shida Bassiti has stated that she does not anticipate the take-over will affect the delivery of Warm Front in any way.	
6.6	Cliff Duff of Durham Council forwarded a list of questions for the executive prior to the meeting. Copies of these questions were circulated by RL to the group. One of these concerning WF asked: <ol style="list-style-type: none">1. <i>"As Warm Front is coming to an end how will DECC be archiving all of the warm front SAP property specific data as this will be a springboard for the Green Deal scheme and also necessary for anyone wishing to build a who[le] stock SAP targeting database?"</i>	
	SW and London regions as well as others have all WF data in their databases. The data should be currently available to all LAs as Excel files downloadable from the WF Website. It was felt that it is likely to continue to be made available; although this will need to be confirmed with WF and this question will be put to them at the next strategy group meeting. Cliff Duff has also asked: <ol style="list-style-type: none">2. <i>"With the cut backs in EST funding what will happen to the data stored in the EST HEED database?"</i> and3. <i>"What are the delivery priorities for the EST in light of funding reductions?"</i>4. <i>How can we ensure DEC allow LA's access to the EPC data for 5.5 million households to allow Green Deal schemes to use this as targeting data?</i>	RL/ PM
6.7	Cliff Duff states that there seems to be a lot of unanswered questions that are relevant to LAs and has asked that we discuss these and request feedback from EST as to what changes have come into force on 1 April as follows: <ol style="list-style-type: none">5. <i>Are the EST's current priorities relating to generating income?</i>6. <i>Confirmation that their funding has been halved this year and will disappear entirely thereafter.</i>7. <i>Has the 1:1 programme and Green Communities have been shelved?</i>8. <i>Will regional managers will be developing a region specific offering?</i>9. <i>Will annual DIYHEC feedback to Local Authorities become a charged for service?</i>10. <i>Will the ESTACs continue in a new guise - The National Energy Advice Service - advisors will be endorsed by EST? As this service is live as of 1st April 2011 what is it?</i>	
6.8	CAN will write to Andy Deacon of EST to seek clarification on these issues and circulate any response to members. Although the letter will need to be sensitively	RL

	worded in the light of the current cuts faced by EST.	
6.9	With regard to questions 2 and 3, PC pointed out that one of the issues is that HEED is not address specific and they are not allowed to give out address related information due to commercial confidentiality - this apparently is not to do with the data protection act as HEED does not provide personal information. The F and G-rated Energy Performance Certificate data is also included and there is apparently a dispute between DECC and Landmark over who owns this data.	
6.10	KL stated that the East Midlands ESTac and call centre has closed and the old West Midlands ESTac has become a National Energy Awareness Service covering both the old regions. The HEED data is held centrally so should not be directly affected by this change. Although KL has heard that in the future they might have to pay for access to HEED data (it has been previously been available for free through various sources).	
6.11	RJ questioned the accuracy and if much of it was from HEC data. PC confirmed that this was not the case and HEC data was always given a low weighting. Most of the data was from WF, EEC, ESOP, Low-carbon Building Programme, and F and G-rating from HEC data was feed in but verified by further information from EEC etc. The maximum stated accuracy is 30% although in some areas it has less than 10% coverage.	
6.12	JM pointed out that there is now new data available online on installations within each LA, including WF, CERT and EEC 1 and 2 data.	
6.13	RL asked if anybody could answer any of the other specific questions listed. PC confirmed that Green Communities was shelved as of 1 March and is now just a website. The 1:1 programme service is a paid-for service whereas the Carbon Trust offers a similar service for free. OM asked if anybody had seen any of the work from the Green Communities scheme. PC confirmed that CAFE was the precursor to this. The target was to take on four two-year projects per year across the regions. The plug was pulled before the two years were up.	
6.14	KL understood that questions 5 and 6 were a definite yes – they are generating income and the funding has been halved and will go completely within two years – although she will get proper clarification on this.	KL
6.15	Re question 9, PC thought it would be a bit “cheeky” to ask LAs to pay for this data in future as many were dual branded HECs with LA logos as well as ESTac’s. KL thinks that they will only now be interested in what measures they can get installed in the future. JM had also heard that they would not be continuing with HECs as they would no longer be paid for this.	
6.16	Re question 2, JM was of the understanding that it had never been a possibility that LAs would get to see EPC data – PC confirmed that, as he had mentioned, there is a question mark over who owns the data and the Government has never really pushed Landmark, who claim to own it, on this. JM said that, as the number of EPCs increases, this data would be more and more useful. OM asked that we check with Abigail Burrigde of the LG Group as to what the position is with regard to local government attempts to access to this data. There might well have been something in their proposal to DECC on this. It would probably not have been in the Memorandum of Understanding, however it was felt that Abigail Burrigde would have more information. OM said that If it looks like it is dead, we should look at ways to try to resuscitate it as the data could potentially be very valuable to LAs (DECC have stated that LAs should still be key players) and this is a very important issue that has been dragging on for around 10 years.	RL
6.16	RJ Recommended a website where householders with an EPC can put in their house number and the improvements they want to make to it and will tell you what rating it will improve it to and what it will cost, etc. It is called something like “Improving Your EPC”.	

7	Regional Updates	
7.1	CA for South West CAN: The £39K funding from REEP to run a professional development programme for a year came to an end in March, with the conference in Taunton. It was a very successful year and involved a lot of hard work for South West CAN because they were organising RD SAP training, City & Guilds	

Renewable Energy in the Home training and Counting Carbon workshops at different venues across the South West. There are now many local authority officers in the South West trained up to do RD SAP or the City & Guilds qualification. CA recommends the City & Guilds course to anyone who hasn't done it. The Counting Carbon workshops were very successful as well and LAs feel much more confident now.

The SW conference went well. The theme was "The Green Deal – What's in it for the fuel poor?" DECC were quite good but, as expected, they had virtually no answers to anything. They also made some very odd off-the-cuff comments such as suggesting it is possible to do external wall insulation and a heating system for £4,000. NEA gave their view of where we are with the Green Deal. Consumer Focus raised some very interesting issues from the consumer's point of view.

The Plymouth Solid Wall Insulation Pilot is just about over – in the sense that all the monitors of temperature and gas usage, etc, in peoples' houses have been installed. This has produced some very interesting results and a report is due soon. CA is using this with people like DECC to explain that they have it badly wrong and, in CA's view, the advice from EST is badly flawed with regard to the real price. The average price of solid wall insulation in Plymouth has come out as £12K, with the price varying from around £6K for a porta-cabin style one-bed bungalow up to about £28K for a detached house. The problems involved with solid wall insulation installation are substantially greater than CA expected. CA thought that Mark Group, Miller Pattison etc were geared up to do this, but it looks like they are not and they don't seem to have a clue what they are doing. CA has even used a local building firm to see how they compare to an insulation installer which is quite interesting. If anyone wants to know more about the Pilot, please contact CA. CA admits it has been a real "eye-opener" for him. CA keeps pressing DECC about this. CA thinks DECC are getting a bit fed up as it is dawning on them that they have no idea what Green Deal is and they have less of an idea now than six months ago how it is going to work. CA pointed out that in a situation where the average price is £12.5K and there are a few other things that need doing which takes it up to £17K, you may have £7K as a Green Deal package, so where are you going to get the rest of the money from? How is it all going to work together? The just don't know the answers to issues related to fuel poverty, e.g. what a household should be using rather than what it is using so that fuel poor households who are using less energy than they need to keep warm are not being penalised.

8.2 JM for London CAN

JM's tenure as Chair of London CAN is sadly coming to an end. There is an AGM in May where JM's replacement will be elected.

It now looks like the funding for the Re:New retrofitting scheme has been confirmed, and it looks like this will go ahead this year.

Quite a few boroughs are putting together a case for CERT funding as it is felt that London residents have been paying into this and they have never had their fair share – particularly in Westminster and Islington.

JM also has serious concerns over the Green Deal.

8.3 CD for South East CAN

CD has been slightly out of the loop so didn't have much to report. Many groups in the South East have been taking advantage of the substantial funding that has been around over the last couple of years, which is now coming to an end.

CD also has concerns about the Green Deal.

8.4 KL for East Midlands CAN

The last East Midlands CAN meeting was held on 19 January at the Corby Cube, Corby and was well attended; speakers included Miranda Cumberbatch from NEP speaking about Nottingham CESP scheme, the first in the region: Teresa Jackson from the ESTAC gave a talk on the HELP insulation scheme which has delivered measures across Lincolnshire.

A Green Deal event was held in Leicestershire in March to evaluate the opportunity for LAs there - speakers from DECC, utilities and others.

The East Midlands ESTAC ceased to be on 31st March 2011; the delivery of energy advice services supported by Government funding through the Energy Saving Trust (EST) has changed and from 1 April 2011 the National Energy Advice Service (NEAS) will provide free, impartial advice to facilitate the installation of domestic energy saving measures. This service will be based in the West Midlands in Oldbury and only a skeleton staff will remain in Nottingham (EM call

centre staff and two other staff made redundant on 31/3/11); In the Midlands the National Energy Advice Service is delivered by Hestia Managed Services. Cuts in Government funding mean that NEAS will focus on the most cost effective channels to deliver installed measures. Denise Marsdon is now Business Relationship Manager with the NEAS and has advised that she is happy to continue as Chair of CAN EM and has requested that EMCAN members advise if they are happy for her to continue as Chair following the change from the ESTAC to NEAS, until re-election time in September.

This also means that the ESTAC will no longer be able to supply Secretariat support to EMCAN; Pippa Reeve has been asked if she would provide secretariat support (subject to network ratification).

Our next EMCAN meeting will be in June and will focus on THE GREEN DEAL and include speakers from DECC, British Gas and EST: sponsorship for the lunch has been secured; venue tbc.

8.5 **RJ for West Midlands CAN**

The next WM CAN meeting will be in June, after the National event in Birmingham. They will have to negotiate another free venue to use since the Government Office has closed.

WM CAN currently has no Secretariat so they are looking to appoint one as soon as possible.

There have been a number of counties developing affordable warmth strategies or updating them in light of government changes. One LA is thinking of using the heat from its crematorium to heat a swimming pool. This has been passed by the Council so should go ahead.

NHS are working with LAs and putting funding into home visit projects as well as working with GP surgeries around data sharing on fuel poverty.

8.6 **PM for East Pennine CAN**

Rotherham:

Banks Group, which builds wind turbines have received funding to build four of them and will, therefore, be funding a Warm Zone.

The Dern Valley project, a joint venture between Rotherham, Barnsley and Doncaster, to make it the most eco-friendly place on the planet is going quite well. There are various transport and housing projects going forward including funding for a demonstrator project. There is an RDF bid in from Barnsley and Rotherham for some retrofit work. Unfortunately they are not able to use RDF funding with PV, as this counts as state aid.

There is a meeting on Friday for members to discuss Worm Front and the Green Deal.

PM also sent forwarded the following area updates before the meeting:

Barnsley:

We have a budget of £840,000 for 2010 / 2011 to assist householders in the private sector to improve the energy efficiency of their homes. Ongoing and planned Barnsley MBC Schemes (private sector)

Town Centre Boiler Replacement Scheme

Phase 1 - 120 boilers installed by Heatcraft

Phase 2 - 116 boilers installed by V&T

Phase 3 (80 boilers) – 31 have been installed; the last 20 will be fitted by the end of April.

Scheme for Private Sector Households (Over 60s Insulation)

Solarwall have installed cavity wall / loft insulation measures in 81 properties.

Wombwell & Hoyland Boiler Replacement Scheme

150 properties shared between two communities. Yorkshire Gas Installations have fitted 100 boilers; the remaining 50 will go in by the end of April.

Renewables Pilot (Little Houghton)

Solarwall have installed loft & cavity insulation in 12 homes and fitted 8 solar thermal systems. Monitoring work is ongoing.

Home Energy Strategy

Currently being drafted – will unravel a complex web of energy efficiency funding regime and

attempt to make sense of an emerging raft of government energy policies.

Quest for Funding

To support its aims we're pursuing resources from the following funding pots:

- European Regional Development Fund - Energy Innovation for Deprived Communities. £824,913 k of sponsorship has now been secured. ERDF Biomass development is social housing at FBP stage.
- Sheffield City Region
ERDF Private Sector Housing retrofit – Dearne Valley. Bid working in partnership with three SY local authorities, now at the OBP stage.
- Carbon Emissions Reduction Target
CERT funds (extension to Dec. 2012) continue to support energy efficiency improvements to both social and private sector housing.
- Community Energy Savings Programme
£230k of sponsorship has been approved by Ofgem and will match the ERDF money going into Athersley.
- Leeds City Region – Domestic Home Energy Efficiency Programme. Regional Growth Fund bid of £9.7 million has been submitted, two pilots to a value of £145k are now operating in York and Calderdale. These will act as a Green Deal Pathfinder for the region.
- Clean Energy Cashback – Feed in Tariffs
Major council initiative under development for solar photo-voltaic for public buildings, council owned and private sector homes. Solar PV Strategy Group has been established to conduct options appraisal ; its remit examines the investment strategy for short and medium to long term in order to maximise the FIT income to the authority, reduce our carbon footprint and benefit vulnerable households. Significant reduction of building running costs will also result. Findings of a commissioned PV feasibility study will be available during April.
- Renewable Heat Incentive
Coming April 2011, likely to fund solar thermal and heat pumps cross-tenure. Critical to the success of FIT and RHI is work operating in parallel in the areas of procurement and technical assessment.
- Green Deal
Development work to deliver Green Deal and get the best deal for Barnsley residents is ongoing. We intend to create a Northern Green Deal Partnership with regional stakeholders.

- For further information contact John Mallinder. 01226 77 2798

Calderdale:

- Small hard to treat pilot looking at different products and methods for insulating old stone properties with attic rooms coming to a close.

Dry lining and cavity fill products for random stone properties were tested.

Key lessons include success of dry lining attic bedrooms (good take up levels)

Higher take up of cheaper non-standard cavity measures (poly bead and foam) which minimise disruption.

Barriers higher costs highlighting a need for carbon subsidy

- Local Carbon Framework pilot in Calderdale testing some of the DEEP principles to continue beyond the fully utilised DECC funding into 2011-12.

24% uptake on free EPCs offered to residents in two contrasting Lower Super Output Areas in the Upper Calder Valley. Work to continue on provision of measures, and the potential for a project in partnership with Salford University and British Gas on attitude change, incentivising take up, transactional (purchase of measures) and lifestyle behaviour (re use / consumption) is being considered for the next stage of the project in association with BG Smart Meter 3rd generation smart meter trial as part of DECC's foundation phase for nationwide roll out of Smart Meters up to 2014.

- Improved web content to be developed and published to help customers make informed decisions on how they could make their homes more energy efficient using experience learnt from above projects.
- Funding for a 'Safe & Warm Homes' project being considered through Calderdale Council's

	<p>Performance Reward Grant allocation from the 2007-10 Local Area Agreement. Approval expected from Council at the end of April. Project will deliver carbon reduction and affordable warmth measures to low income and vulnerable households along with safety measures such as hand and grab rails to improve health and reduce the risk of accidents in the home.</p> <ul style="list-style-type: none"> Free loft and cavity insulation scheme to continue for over 60s in CT band A-C, first £100 of any works covered for those in band D and above, LI top ups available from <100mm. Promotion of ATP and priority schemes. <p>- Further information available from Richard Armitage on 01422 392414.</p> <p><i>Wakefield Home Energy Team</i></p> <p>Wakefield Energy Savers –started in 1997 scheme provides free insulation measures for vulnerable households Energy Savers will continue with a new four year contract starting 2011. 308 cavity wall and 474 loft insulation measures in 2010/11.</p> <p>Wakefield Low Carbon Communities –Council funded ‘area based initiative’ has targeted 22k homes since 2009 offering free insulation and ‘well-being’ referrals (fire safety, benefits etc). 2010/11 over 11,000 households completed doorstep assessments</p> <p>1,510 households receiving receive free loft insulation and 581 free cavity wall insulation continuing until March 2013.</p> <p>Fuel Poverty Heating Grant Programme - heating grants targeted at ‘hard-to-treat’ vulnerable private homes. Since 2008, 99 households have received heating grants will continue in 2011/12.</p> <p>Flanshaw Gas Connection Scheme -2006 onwards in partnership with Community Energy Solutions and Wakefield and District Housing to help thousands of households connect to the gas network.</p> <p>2010/11 the Home Energy Team helped to deliver the Flanshaw (Wakefield) Gas Connection Scheme, which has connected 301 households (37 private). A gas connection scheme will be delivered at Airedale, Castleford, in 2011/12.</p> <p>Other headline 2011/12 work will include:</p> <ul style="list-style-type: none"> Joint WMDC/WDH CESP projects - four scheduled to start 2011/12 Council solarfeed-in tariff scheme Setup an energy efficiency loan scheme with a credit union Implement a Councilhome energy efficiency database Continue to deliver the Schools Energy Awareness Programme Setup a Council Energy Performance Certificate (EPC) service <p>Just to let you have some info on what we are up to</p> <p>Awarded NEA footprint Regional award for our ASHP project now have 198 installed both public and private domestic dwellings off gas network.</p> <p>We are using the cash to undertake some research with Newcastle Uni on difference/improvements (hopefully) this had made to households.</p> <p>Health Through Warmth continues and like everyone else awaiting WF to come back with a list of eligible clients to aid!</p> <p>Interested to know what is to come out in May re RHI and rural areas as seeing an increase in calls due to issue of oil prices.</p> <p>Involved still with the Hands Up project and data for Commission for Rural Authorities and trying to sort an ATP insulation scheme with no cash!</p> <p>- Jane Mears, Senior Environmental Health Officer</p>	
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9	AOB	
9.1	<p>CD asked CA if there were written reports on the Plymouth Solid Wall Insulation Pilot. They are currently in draft format. The idea was to look at different companies and different materials – two national companies, one Devon based and a builder. Air pressure tests have been done. Although air pressure tests are not particularly terribly conclusive for solid wall insulation although they are useful for other reasons.</p> <p>Temperature monitoring data has been very interesting. The difference in diurnal temperature changes before and after insulation is striking.</p>	

9.2	KL drew attention to DECCs Green Deal and the Big Society Conference on 20 June.	
9.3	PC mentioned that the Public Health England review could be an interesting topic for future CAN events. This relates to dealing with GPs and could be a useful source of funding for LAs.	
9.4	Steve Adelizzi previously suggested that we invite Peter Hill to an executive meeting. So far we have not had room on the agenda. RL asked if we should consider inviting him. PC said that he was an expert on climate change in environmental health. It was decided that RL would look into this and consider inviting him to a future meeting when the agenda would allow.	RL
	KL asked if it would be good to invite someone like Abigail Burrige of the LG Group. OM said that Abigail and Andy Deacon used to have an open invitation. RL was not aware of this and will invite them both to future meetings.	RL

10	Date of next meeting	
10.1	The next executive meeting will be held on 13 July at London Borough of Camden Town Hall. OM and RL to set dates for subsequent meetings, and notify members.	OM /RL